

Christ the King Lutheran Church
Minister of Music
Job Description
-- 11-15-11 --

Position Description

The Minister of Music serves the church and school by developing, coordinating and administering an effective, well-rounded music ministry, providing leadership and supervision to staff members and volunteers involved in this ministry, and serving as choral director and organist. The Minister of Music reports directly to the Senior Pastor. Duties will be Church (80%) and School (20%).

QUALIFICATIONS:

1. Must be a Christian and preferably a Missouri Synod Lutheran with an understanding of and agreement with Lutheran liturgical worship style.
2. Is preferably a graduate of a Missouri Synod Lutheran college with a major in music. Trained in choral conducting and organ.
3. Must provide the following: a resume' to include academic accomplishments and music-related experiences; evidence of successful experience in a range of musical performances; and recordings (audio and video) of performances. References to be provided upon request.
4. Must have good communication skills and interpersonal relationships, demonstrating effectiveness as a team member. Demonstrates a commitment to and enthusiasm for leading a Music Ministry program.

RESPONSIBILITIES:

1. At the direction of the Senior Pastor and Associate Pastor, assists in the planning and coordination of worship services and special events, specifically as they pertain to the music offerings.
2. Develops a Five-Year Plan for the Music Ministry.
3. Selects, schedules, and approves all music and performers. Coaches performers as he/she deems necessary.
4. Serves as Adult Choir Director, supervises choir accompanist, and directs or recruits other individuals to direct/coach other ensembles. Assists these individuals as needed to ensure the most effective musical presentation.
5. Serves as primary organist. Services include two Sunday morning services (same liturgy), Wednesday evenings during Lent and Advent, other normal seasonal services, weddings and funerals.
6. Provides leadership in creating and implementing school music programs and oversight of those who lead special programs. In addition, serves as a music resource to the school staff, creates and plans music-in-worship activities, creates and supports school choir, and provides leadership and oversight of after-school music enrichment programs. Serves these and other school functions at the direction of the School Principal.
7. Provides training opportunities to all involved (leaders as well as participants).
8. Promotes awareness of and seeks to encourage community participation in the Music Ministry of both Christ the King Lutheran Church and School.
9. Supervises the selection, performance, and compensation of outside musicians.
10. Supervises the use of all music equipment and maintains the music library (or supervises his/her designee).